



SPECIAL EVENT SERVICE REQUEST FORM

Effective 07/01/2019 - 06/30/2020

RECEIVED ON: _____

APPROVED BY: _____

REQUESTOR INFORMATION

Organization Name:	Destination Crenshaw	Council District #:	8
Requestor Name:	Fernando Montes-Rodriguez	Telephone Number:	(213) 485-7616
Request Date:	02/19/20	Cell Phone Number:	(213) 298-5681
E-Mail Address:	Fernando.montes-rodriguez@lacity.org	Fax Number:	

EVENT INFORMATION

Event Name:	Destination Crenshaw 5K			
Event Date(s)/Time: (30 days advance notice required for guaranteed service)	Event Start Date:	Event End Date:	Event Start Time:	Event End Time:
	02/19/20	02/19/20	7am	1:30pm
Requested Package: (Select Only One)	☐ A - Blue Bin Only (\$96.03/event)	☐ B - Blue Bin Only (\$139.44/event)	☐ C - Blue Bin Only (\$383.84/event)	☐ D - Blue Bin Only (\$853.76/event)
	☐ A - Optional Staffing(\$573.73/day)	☐ B - Optional Staffing(\$682.24/day)	☐ C - Optional Staffing (\$790.75/day)	☐ D - Optional Staffing(\$1,472.99/day)
	☐ E - Non-Food (\$128.05/event)	☐ F - Non-Food (\$192.80/event)	☐ G - Non-Food (\$554.62/event)	☐ H - Non-Food (\$1,360.75/event)
	☐ E - Optional Staffing(\$573.73/day)	☐ F - Optional Staffing(\$573.73/day)	☐ G - Optional Staffing(\$790.75/day)	☐ H - Optional Staffing(\$1,472.99/day)
	☐ I - Food Event (\$159.94/event)	☒ J - Food Event (\$245.95/event)	☐ K - Food Event (\$724.67/event)	☐ L - Food Event (\$1,865.61/event)
	☐ I - Optional Staffing(\$573.73/day)	☐ J - Optional Staffing(\$573.73/day)	☐ K - Optional Staffing(\$899.26/day)	☐ L - Optional Staffing(\$2,263.74/day)
	☐ Custom Quote			
Optional Roll-Off Service:	☒ 0-Cubic Yard Bin (\$316.50 plus tip fees of \$70.49 per ton)		☐ 30-Cubic Yard Bin (\$316.50 plus tip fees of \$70.49 per ton)	
Cardboard Boxes:	☐ Refuse	Quantity	☐ Recycle	Quantity
Additional Liners (\$0.39 ea.):	☒ Yes ☐ No		Quantity of Additional Liners:	10
Comments:	Drop the containers to Community Build and the roll-off to 43rd Pl just east of Leimert Blvd. No Staff drop off and pick up only			

BILLING INFORMATION

Bill to:	☐ Requesting Person/Organization/Sponsor/Vendor		☐ General City Purpose Fund (Auth. by: _____)	
	☒ Council Office (Authorized by: <u>X</u> _____)			
Bureau of Street Services (BSS) Special Events Reference Number (if applicable):				
Subsidy Eligibility:	☐ Does not Apply	☐ 50% Special Events Subsidy	☐ Community Clean-Up (Restrictions Apply)	
Name:	Council District 8		Telephone Number:	(213) 485-7616
Billing Address:	1968 W Adams Blvd		City	Los Angeles
			Zip	90018
Authorized Signature:	X		Print Name Fernando Montes-Rodriguez	

DELIVERY AND PICK-UP INFORMATION

Containers Drop Off Site:	Street Address 4305 Degnan Blvd Ste 102		City Los Angeles	Zip 90008
Roll-Off Bins Drop Off Site:	Street Address 43rd Pl just east of Leimert Blvd		City Los Angeles	Zip 90008
Site Contact Person(s):	Fernando Montex-Rodriguez		Site Contact Cell. Number:	(213) 298-5681
Drop Off/Pick Up Date/Time:	Drop Off Date 02/21/20	Pick Up Date 02/24/20	Drop Off Time 12pm	Pick Up Time 10am
Comments:	Drop the containers to Community Build and the roll-off to 43rd Pl just east of Leimert Blvd. No Staff drop off and pick up only			
Signature upon Delivery:	I have received the containers and services as indicated above and agree to the conditions listed below:			Print Name

* Daytime Delivery/Pickup's will be scheduled between 7:00 a.m. and 12:30 p.m. (Mon-Fri). Containers delivered during daytime hours need to be stored in a secure location.
 * Tip Fees for Roll-Off Services will be determined once event has concluded.
 * Fee will be assessed for any lost or damaged containers.

SANITATION USE ONLY

No. of Blue Containers:	No. of Roll Off Bins:		
30 Gallon	Quote for Roll Off Bins does not include tip fees which will be assessed at the conclusion of the event		
	30 Yard	40 Yard	Other
No. of Black Containers:	Weight Slip Date	Truck Number or Roll-Off	Tons Dumped
60 Gallon			
	Date Sent	Confirmation	Confirmation to Organizers
			Confirmation to Council
Request Sent to Yard:			
Req. Sent to Special Events:			
Comments:			

TO BE COMPLETED BY THE REQUESTOR

SANITATION USE ONLY